**PARTICIPANT INFORMATION SHEET** **(TEACHERS)**

**Additive, Dynamic & Usage-Based Multilingual Approach (ADUMA) To English Language Teaching in Malaysia**

Principal investigator : Professor Stephen May (s.may@auckland.ac.nz)

Co Investigators : Dr Peter J Keegan (p.keegan@auckland.ac.nz)

Student-Researcher : David Teh (dteh640@aucklanduni.ac.nz)

Salam Sejahtera,

I am David Teh, a Doctoral Candidate at *Te Puna Wānanga*, Faculty of Education and Social Work. This research is funded by the *University of Auckland Doctoral Scholarship*.

**Research Description**

I am currently carrying out a study designed to look at how other languages (such as Chinese and Malay) can be used to teach and learn English in the classroom. This will involve several data collection procedures. In general, these instruments include:

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| **Teacher-Participant**  |
| 1. observation sheets (accompanied by audio/video recording)
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| 1. environmental survey template
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| 1. classroom assessment templates
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| 1. lesson plan templates
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| 1. reflective log templates
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| 1. Interview/focus group schedules (audio recorded)
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**Invitation to Participate**

We are looking for two major groups of participants: (i) Teachers (ii) Students

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| **Research Participants/Respondents** |
| **No.** | **Type** | **Note** |
| 1. | Teacher-participants | * English Language Teachers in secondary schools
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| 2. | Student-Respondents | * Enrolled in secondary schools
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Participation is strictly voluntary. Audio/video recordings of interviews and/or focus groups may be taken. Students’ written work will also be collected for assessment purposes. Teachers’ reflective logs and lesson plans would also be archived for document analysis.

**Research Procedures**

The estimated duration required for each procedure is as follows:

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| **Teacher-Participant** |
| **No.** | **Data Collection Method** | **Duration (Minutes)** |
| 1. | Observation Sheet | 40 – 120 |
| 2. | Environmental Survey Template | 30 – 90 |
| 3. | Classroom Assessment Template | 30 – 40 |
| 4. | Lesson Plan Template | 30 – 60 |
| 5. | Reflective Log Template | 15 – 30 |
| 6. | Interview/Focus Group Schedule | 30 - 90 |

**Data Storage, Retention, Destruction and Future use**

Consent forms will be kept safely for a period of six years in a locked cabinet in the office of Dr. Stephen May at the Faculty of Education, the University of Auckland. The principal researcher will also keep any copies of questionnaires, screen captures, audio recordings and video data in a secure location at the University of Auckland for a period of six years before disposing of them safely. Electronic and digital files will also be kept safely on a University computer and deleted after six years in accordance with University policy and guidelines.

**Participants right to withdraw**

You are free to withdraw from the study at any point without giving any reason. Any withdrawal would also entail a withdrawal of any data collected, if identifiable within 14 days once the Consent Form is signed.

**Anonymity and Confidentiality**

The information you share will remain confidential to the research time. All participants and respondents would be assigned numeral codes and pseudonyms (for transcripts). A copy of the research findings will be made available to you if requested. Transcriptions and analysis of data would be conducted by the researcher and research assistants only to ensure anonymity. As such, participants would not be offered the opportunity to review or edit the transcription.

**DETAILS AND APPROVAL**

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| **Researcher contact details** | **Head of Department contact details** |
| Professor Stephen MayTe Puna Wānanga+64 9 373 7999 ext 48645Dr Peter J KeeganTe Puna Wānanga+64 9 923 4406David TehTe Puna Wānanga+64 21 024 91290 (New Zealand)+60 12 8365571 (Malaysia) | Dr Helene ConnorTe Puna Wānangah.connor@auckland.ac.nz+64 6238899 (ext 48393) |

For any queries regarding ethical concerns you may contact the Chair, The University of Auckland Human Participants Ethics Committee, The University of Auckland, Research Office, Private Bag 92019, Auckland 1142. Telephone 09 373-7599 ext. 83711. Chair email: humanethics@auckland.ac.nz

Approved by the University of Auckland Human Participants Ethics Committee on 08th July 2020 for three years. Reference Number **024502**.